



TIMBERLAKES HOMEOWNERS' ASSOCIATION, INC.

A Corporation Not-for-Profit

c/o Sunstate Management

PO Box 18809, Sarasota, FL 34276

nicole@sunstatemanagement.com

SECOND NOTICE OF ANNUAL MEMBERSHIP MEETING & ELECTION OF BOARD

NOTICE IS HEREBY GIVEN that the 2025 Annual Membership Meeting will be held at the date, time and place posted below:

DATE: February 27, 2025
TIME: 7:00pm
LOCATION: The Lakes Clubhouse 1255 Cottonwood Trail, Sarasota or Zoom
Join Zoom Meeting

<https://us06web.zoom.us/j/88680556682?pwd=kzyg0oDaG0LZwVt87goXf0ZvbGyV4u.1>

Meeting ID: 886 8055 6682 / Passcode: 871819

AGENDA

The number of candidate intents received is equal to the number of seats available, therefore no ballot election is not required.

1. Call the meeting to order and show proof of notice
2. Determination of a quorum of membership
3. Proof of Notice of the Meeting
4. Approval of the Previous Annual Meeting minutes
5. Officer's Reports
6. New Business
 - a. Vote on Carryover of Excess Funds
 - b. Announcement of the 2025 Board of Directors
7. Owner Comments
8. Adjournment

**~Immediately following the Annual Membership Meeting and Election of Directors will
be the Organizational Meeting to appoint Officers to the Board of Directors~**

ORGANIZATIONAL BOARD OF DIRECTORS

1. Call the meeting to order and Establish a Quorum is present
2. Appointment of Officers
3. Next Meeting Date and Adjournment



TIMBERLAKES HOMEOWNERS' ASSOCIATION, INC.

LIMITED PROXY

A quorum of the Association Members must be present, in person or by Proxy, at the meeting in order for the business to be conducted. It is, therefore, VERY IMPORTANT, that you either attend or provide a Proxy in order for the Association's business to be conducted.

Directions: Please fill out this limited proxy form and mail it to Sunstate Association Management Group at P.O. Box 18809, Sarasota, Florida 34276. You may also email it to nicole@sunstatemanagement.com .

The undersigned hereby appoints _____, or, if I have filled in no name, hereby appoints the President of the Association on behalf of the Association, with full power of written substitution, to vote in my place as if I was present, for the purpose of establishing a quorum and as otherwise allowed by law, at the Annual Membership Meeting of Timberlakes Homeowners Association, Inc. to be held Thursday, February 27, 2025 at 7:00 p.m. at The Clubhouse 1255 Cottonwood Trail or Zoom. I authorize my proxy to use his or her best judgment to vote and act for me to the same extent as I would if personally present on all other matters which properly come before the meeting and for which a general power may be used, with full power of written substitution, except that my proxy holder's authority is limited as indicated below:

LIMITED POWERS (FOR YOUR VOTE TO BE COUNTED ON THE FOLLOWING ISSUES, YOU MUST INDICATE YOUR PREFERENCE IN THE BOXES PROVIDED BELOW). I SPECIFICALLY AUTHORIZE AND HEREBY INSTRUCT MY PROXY HOLDER TO CAST MY VOTE IN REFERENCE TO THE FOLLOWING MATTERS AS INDICATED BELOW:

CARRYOVER VOTE:

That any excess of membership Income over Membership Expenses for the year ending December 31, 2024 as defined in IRC Sec. 277 will be applied against the subsequent tax year members' assessments, if required to comply with IRS Revenue Ruling 70-604. If not approved, the excess could be subject to Corporate Income Tax. The Board recommends you vote YES.

YES, in favor or the carry over NO, not in favor of the carry over

Please sign and return this proxy EVEN if you plan to attend this meeting. The Proxy is important to count toward the quorum of members that is necessary to hold the Annual Meeting of Membership.

Print Name _____

Address _____

Sign _____

Date _____

THIS PROXY IS REVOCABLE BY THE UNIT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THIS PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.